

**MEETING MINUTES OF THE
SAFETY COMMITTEE OF
SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE**

Meeting Date/Time: Monday, September 23, 2019 / 3:00 pm / Conference Room G9

Members Present: David May, Bob Bruchak, Jocelyn Torres, and Szilvia Grundtisch

Proceedings:

1. Review of recent safety incidents and investigations:
 - 7 incidents since last meeting on 9/11/19, 5 “Record Only” & 1 “Medical” in Grandview:
 - 1 slip & fall, attempting to protect students from an item thrown by another student – GV
 - 1 struck/pinched by student, while breaking up a fight – Middle/High School
 - 5 struck by student – Grandview Elementary School
2. Discussion of new safety hazards and concerns:
 - None
3. Review of scheduled safety hazard inspections:
 - Dave May to select a team of two employees to perform safety audits using a checklist (building specific). He will send an email to the Union Presidents for them to select 1 candidate/union – *pending*.
4. Review of safety suggestions submitted to the committee:
 - None
5. Additional discussion items:
 - Follow up from last month’s safety committee meeting:
 - New stair treads to be installed on the stairs in front of the high school (the stairs next to the sidewalk) - *Date TBD*.
 - Speed limit – Two “5 MPH” Speed Limit Signs were installed in the parking lot in October 2018. Four additional signs to be installed.
 - As part of our improving security measures, trainers from ALICE Training Institute will conduct a security assessment on our schools once construction is complete. *Date TBD*.
 - Grandview’s Library carpet to be replaced with tiles – *Date TBD*.
 - Communication regarding Shelter-in-place and Lockdowns: a notification system (“Navigate”) will be created in order to notify everyone via email, text and/or phone call – *In progress*.
 - We are looking into creating an anonymous complaint reporting system online
 - Requirements under Act 44 – *in progress*. Direct all staff to take the following trainings in SafeSchools, in addition to those already prescribed - *Date TBD*:
 - Situational Awareness
 - Trauma-informed education Awareness
 - Behavioral health awareness

Next Meeting: Monday, October 14, 2019 / 3:00 pm / Conference Room G9

Minutes Prepared By: Jocelyn Torres